

Minutes of the Oaktree Park Cabana Club Board of Directors March 21, 2007

Directors in Attendance

Vince Lopopolo
Michael Winters
Jim Murphy
Jim Hanley
Jeff Smith
Beverly Phillips

Regrets:

Dan Johnson
Chase Fisher

1. Welcome, Goals and Agenda Review

Vince Lopopolo convened the meeting at 7:13 p.m. Pacific time. 6 of 8 Directors were present when the meeting was convened.

The meeting agenda was reviewed, Vince added an item to discuss the Pool Inspection Report.

2. Resolution of Board Member Vacancy

The Board currently has only 8 Members. We were not successful in recruiting an additional Member either at the AGM or up until this meeting. We will leave the remaining position open for now and post the vacancy on the website.

3. Selection of Board Responsibilities

RESOLUTION 2007-03-21.01: RESOLVED, that the Board approves the following slate for Board positions for the 2007 pool season:

Vince Lopopolo, President
Dan Johnson, Vice President and Pool Operations
Jim Murphy, Treasurer
Chase Fisher, Secretary
Michael Winters, Communications
Jim Hanley, Special Projects
Jeff Smith, Gardener Liaison and Swim Team Liaison
Beverly Phillips, Pool Party Coordinator

Passed unanimously.

4. Review & Approval of Previous Minutes

Michael Winters presented the meeting minutes from January 17, 2007 and February 27, 2007 for review and approval.

RESOLUTION 2007-03-21.02: RESOLVED, that the Board approves the minutes of the January 17, 2007 Board of Directors meeting.

The resolution passed unanimously.

RESOLUTION 2007-03-21.03: RESOLVED, that the Board approves the minutes of the February 27, 2007 Annual General Meeting.

The resolution passed unanimously.

5. Financial reports – Review of Balance Sheet, Income/Expense Statement, Delinquency Report and Summary and Reserve Analysis Status

Jim Murphy presented the financial information as of 2/28/07. The Board reviewed the Balance Sheet, Income/Expense Statement, Delinquency Report and Summary. Jim Murphy also presented a Reserve Study Proposal to continue with our Reserve Analysis. The Board reviewed quotes from 3 vendors. The Board agreed with Jim's recommendation to commence with Community Reserve Solutions of Campbell, CA. Jim stated that the management association will be providing us with a quarterly reconciliation of our Income Statement to our Balance Sheet. The Board agreed that all expenditures greater than \$1,000 should require two signatures. Jeff and Beverly volunteered to be available for a second signature.

6. Pool Dates

The Board discussed and set dates for the following events for the 2007 season:

Clean Up Day – April 28, 9am
Pool Heating – April 25
Season Starts – Memorial Day weekend 2007
HOA Pool Party – June 9
Season End – Sept 30

7. Newsletter Routes

Michael – Crestoak, McAbee, Redmond, Ridge Oak
Beverly – Chrismara
Jim M. – Salvatore and Oak Glen
Jim H. – Castello
Vince – Cecala
Dan – Knoll Park
Chase - Ostenberg

8. Special Projects discussion

Continuing with our plans to upgrade the appearance of the landscaping, Jeff Smith presented different options for improvements. The Board approved the following improvements, some of which we will undertake ourselves at the Pool Clean Up day on April 28 and some will be contracted to our gardener. The improvements are:

- a) small tree removal inside pool area, and fill with soil and sod
- b) additional sprinkler head at corner of lawn on Castello side
- c) New hose bib for Castello side
- d) Arbor Experts to remove trees/junipers at the n/w corner of the club
- e) Cobble, tree, 5 gallon hedges for n/w corner
- f) Build our own benches
- g) Vine and cobbles

Jim Hanley will get us some estimates on resurfacing the parking lot. Jim will also provide an estimate for fixing the concrete slab around the Baby Pool pump room.

9. **Meeting schedule – The following meeting schedule was established:**
- a. **April 24 @7pm**
 - b. **May 22 @ 7pm**
 - c. **June 26 @ 7pm**

10. Additional items -

Vince read the pool inspection report. The Board followed the recommendations of the report to keep the pool ring and 12 foot rescue pole out.

Vince will contact the owner of the vacant house at the corner of Salvatore and Castello to request attention to the fence where the poles have rusted through and need to be repaired.

In response to a complaint that Beverly received from a homeowner regarding a car parked in front of her house during street sweeping days, Michael will post the Street Sweeping calendar on the website.

The meeting adjourned at 8:58 pm Pacific time.

Respectfully Submitted,
Michael Winters
Secretary