

**Oaktree Park Cabana Club
Home Owners Association
Board of Directors Meeting Minutes**

Meeting Date: March 1, 2010
Minutes Issued: 3/3/10
Status: Draftv1

In Attendance

Frank Ross *Paul Donati* *Kevin Wollenweber* *Gordon MacKean*
Bill Herndon

Regrets

Jeff Smith *Beverly Philips* *Kevin* *John Green*
Wollenweber

Agenda:

1. Convene
 2. Swim Team update on Tax Filing
 3. Upcoming AGM agenda
 4. Open Actions
 5. Adjourn
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- 1) The meeting was convened at 7:10 pm.
- 2) Frank opened a discussion to clarify the swim team's use of a common Tax Identification Number (TIN) with the HOA when reporting fiscal activity. They operate as a Non-Profit, sending income and expenses directly to Wells Fargo. On-going process will have Treasurer (Gordon) receive the hours, and WF process the payroll. To the extent possible, we will looking to keep a separation between Swim Coaches and Lifeguards when hiring to avoid cross hiring as each position is paid at a different rate.
- 3) AGM prep. Agenda
 - Introductions
 - Open Positions
 - Financials (including the addition of reporting high level swim team income, expenses, balance and transfer to HOA)
 - Summary of 2009 activities: Resurface, Replace pump on baby pool, VGBA, Plumbing, Parking lot landscape
 - Plans for 2010: Electrical work (security lights and pool), painting project?

- Annual Community BBQ to be pot-luck, and community organized BOD will announce a date

4) Open Actions:

- 1) Gordon to post copy of CCRs to the website
- 2) Kevin to review CCRs to confirm number or required board seats
- 3) Open-Review CCRs for provision regarding presumed proxy, whereby, unless stated otherwise, the homeowner is presumed to vote with the board

5) Meeting adjourned at 8:37

Respectfully Submitted,
Paul Donati
Vice President, acting Secretary