

**Oaktree Park Cabana Club
Home Owners Association
Board of Directors Meeting Minutes**

Meeting Date: November 9, 2010
Minutes Issued: November 16, 2010
Status: Ver. 1

In Attendance

Frank Ross *John Greene* *Tim Gifford* *Paul Donati*

Regrets

Kevin Wollenweber *Beverly Philips* *Jeff Smith* *Gordon MacKean*
Bill Herndon

Agenda:

1. Convene
2. Approve September Minutes
3. Finance Review
4. Pool update
5. Next Year Treasurer update
6. Update on things to do
7. New Business
8. Adjourn

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- 1) The meeting was convened at 7:41 pm.
 1. Paul carries proxy for Beverly, Kevin
 2. Frank carries proxy for Bill, Gordon
 3. John carries proxy for Jeff
 - 2) Tim motion to approve September minutes (Frank second). Minutes ratified by unanimous vote
 - 3) Finance—working on statement discrepancies. 10 homes outstanding
 - 4) Pool Update: Heater pump is broken. Immediate workaround is to bypass the unit. Frank motioned to spend \$250 for bypass service. Paul second. Motion unanimously approved.
 - 5) Next year—no firm commitments for board replacements. Retiring BOD members include. John, Gordon, Bill, Jeff

6) Things to do list

1. Completed:

1. Pool Doors. Frank—has quote to replace pool doors (pump room, chemical closet). \$1,000. John motion (Tim second), Paul in favor. Nays—none. Frank abstained. Motion passed.
2. Rekeying topic for discussion (been 3 yrs)-postponed until next year

2. To be completed **Off season 'to-do' list (and owner)**

1. Chemical Sensors - gordon
2. Pool Lights - gordon
3. timer for automatic filler – (Kevin to request clarification from Genie)
4. coping around pool – Tim

7) New Business

1. Pool Manager for next year (Gordon to draft job description)
 1. Add pool manger to next years budget
 2. Jeff would like to remain on as landscape liaison reporting to the board
 3. Genie to clean pool during specific hours (coordinate with Kevin)
 4. Paint the building (external) –contract out or HOA event
 5. Pool Party fee

8) Adjourn 8:47pm

Respectfully Submitted,
Paul Donati
Secretary